

Noons Creek CO-OP Policies	Date Issued	<b>25 October 2000</b>
SUBMISSION OF BIDS - MEMBERS	Date Reviewed	<b>25 October 2000</b>
	Policy #	<b>26</b>

If the Co-op seeks a quotation from an outside source to complete work required within the Co-op, members will also be permitted to submit a bid for consideration, as long as the following conditions are met.

1. If a job will impact on the structural component of the complex, a professional/certified person will be required. Therefore, a Member must be certified and/or qualified to complete specific jobs, ie. Electrician, Plumber. Certification may not be required for general tasks such as painting, cleaning, etc., but proof of previous experience and/or personal references may be required.
2. A Member is not covered under the Co-op Liability Insurance if payment is received. Therefore, a Member will be required to provide proof of WCB coverage and personal injury insurance.
3. A Member may not participate in the bidding process or be aware of bids received from other sources.
4. A Member shall disclose any interest or conflict and absent themselves when consideration is being given to their submission.
5. A Member will not have a vote at any time if there is a direct personal benefit to that Member or their housing unit.
6. If a Member's bid is accepted and the job completed is not satisfactory, they will not be given consideration for future opportunities.
7. The Co-op will not consider any submission or bid by a Director or a person related to a Director by blood or marriage. Refer to Rules of Association, Section 41.

Approved General Meeting 25 October 2000